Shanghai, 15th of January 2021

**Name Surname – Curriculum Vitae**

**Identification number: xxxxxxxxx**

**Age: xxx**

**Address: xxxxxx**

**Phoneno.: xxxxx**

**Civil status: xxxxx**

**Profile\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* I´m outgoing and positive as a person.
* I like clear goals and objectives and I'm determined to reach the goal, whether it´is climbing a mountain peak, or working for a result or for my company's main objective.
* I´m trustworthy and always keep my promises.
* I co-operate easily with different kinds of people; I am also experienced in working independently, and making decisions on my own.
* I have experience from marketing, the service sector and as a machine operator.
* I would very much like to work as a teacher for xxxxx months in xxxxx.

**Work Experince\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**June – August 2006 Machine operator at xxxxx in xxxxx**

I was working taking care and handling one of the big robots at the xxxx plant in xxxxx. It was a hard and challenging job but I liked it. My responsibilities were xxxxxxxxxxxxx.

**July 2004 – March 2006 xxxxxxx in xxxxxx**

Coaching, managing and coordination of a group of temporary workers. Responsible for sales, marketing, budget and results for my group of consultants. Other responsibilities are to meet with prospects and customers as an account manager and to market our business unit “Industry & Logistics” to customers within Gothenburg and the surroundings.

**March 2004 - July 2004 Account Manager at xxx in xxxxx**

My main focus was contact with customers. To meet, inspire confidence and co-operate with purchasing managersas well as other kinds of buyers, for example technicians and assistants. I worked with large companies like xxx and xxxxx as well as smaller companies.

**March 2000 - September 2003 restaurant personnel in xxx**

xxxxxxxxxx

**August 1998 - February 2000 Marketing- & Sales consultant at xxxx in xxxx**

The position as operative consultant means that you work at different companies for both short and long periods. My commissions as consultant were as follows below:

**Educacation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1995-1998 Bachelor of social science in marketing from University of xxxx

1997 Five months marketing studies at xxxx in xxxx.

1. One semester Cognitive Psychology at University of xxxx

1991-1993 Economic upper secondary school at xxxx in xxxxxx.

**Courses\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

2006 First aid course

2001 Communication, School xxxxx

2000 Project leading, School xxxxx.

**Languages\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Mandarin Mother tongue

English Fluent both in writing and the spoken language

Spanish Good skills both in writing and the spoken language

**Computer Skills\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Good skill level: Page Maker, Photoshop, Word, Internet and e-mail

**Personal/social background and hobbies\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I was born in a small town in xxxxxx. I grew up with my parents and two younger sisters.

When I’m not working I enjoy travelling and sports. During my trips abroad I’ve learned much about how to solve different situations and I find that travelling is also a very interesting way to get a different perspective on life. To relax and to find energy I exercise as much as time allows me to. I do aerobics and trekking.

**References\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. xxxxxx, my former manager at xxxxxx. Phone: +86 113 123. E-mail: xxx.xxx@xxx.com

2. xxx xxxxx, my former colleuge at xxx in xxxxx, Phone: +86 1111 113 123. E-mail: xxx.xxx@www.com